

**Board Members Present:** Eric Virkler, Terry Thisse, Tyler McDonald, Jim Durkish, Eric Sunderhalf, Mike Bradish, Tim Petersen, and Larry Dolhof

**Others present:** Cheyenne Steria, Jenna Kraeger

**Excused Board Members:** Christie Nakano, Mick Lehman

1. **Call to Order** – Larry Dolhof called the meeting to order at 8:07am.
2. Roll call
3. A motion to **approve the minutes** of the June 24, 2021 Board Meeting was made by Terry Thisse, and seconded by Mike Bradish. All present were in favor. Motion carried.
4. **Financial Reports** – The LCDC reviewed the profit and loss statement of the LCDC, and the profit and loss and balance sheet of Black Moose. Cheyenne Steria, Director of Finance, noted year over year comparisons with highlighted differences due to Tug Hill Vineyard payments conclusion in 2020 and the addition of \$30,000 received from the County this year. Black Moose checking and savings is up 41% year over year. A motion to approve the LCDC and Black Moose financial statements was made by Eric Virkler and seconded by Tyler McDonald. All present were in favor. Motion carried.
5. Old Business
  - 1) **Community Economic Development Fund** – Attorney is finalizing the agreement drafted for the Number 3 Wind project. The LCIDA would like to have the CEDF prepared for the signing of the Number 3 Wind PILOT. LCDC has tasked the attorney with advising operation of the fund. Jim Durkish suggests dividing the fund evenly between municipalities for projects in the different regions. The LCIDA is working towards developing an Advisory Council to advise on spending the funds. Topic for discussion for the Strategic Planning session with the IDA.
  - 2) **Use of Tug Hill Vineyards Loan Funds** – LCDC has a new USDA contact to advise how funds can be spent.
  - 3) **Bylaw Updates** – Cheyenne will work on a draft of changes for the next board meeting. Proposed updates to the bylaws include:
    - Changing the Annual Meeting to March to line up with the Audit approval.
    - Change Board Meeting language to “a minimum of 4 meetings per year.”
    - Take out meeting operating procedures
    - Abolish the Program and property committee
    - List the Community Economic Development Fund Committee as an Ad-hoc Committee
    - Board of Directors requirements – remove the county economic development committee representation (no longer exists)
    - Get rid of Terms of Office, but keep the election cycle.
  - 4) **President Nominations** – Larry Dolhof nominates Tim Petersen for President. Terry Thisse seconds the nomination for Tim Petersen. Terry Thisse made a motion to close nominations, seconded by Mike Bradish. All present were in favor of closing nominations. All present voted in favor of nominating Tim Petersen for President. Motion carried. Tim Petersen is president effective August 2021 – June 2022.
  - 5) **Vice President Nominations** – Mike Bradish nominates Tyler McDonald for LCDC Vice President seconded by Eric Virkler. Motion to close nominations by Jim Durkish seconded by Eric Virkler. All present were in favor of closing nominations. All present voted in favor

of nominating Tyler McDonald for Vice President. Motion carried. Tyler McDonald is Vice President effective August 2021 – June 2023.

6. New Business

a) **Website** – LCDC Board currently has a google site that is set to expire. Naturally Lewis hosts some LCDC projects and information currently, but could move the remainder of the content over to dissolve the google site. Jenna will move forward with getting information populated to the Naturally Lewis website.

b) **Board Composition and Committee Appointments**

- **Finance Committee** – With the resignation of two board members the only remaining committee member is Eric Sunderhalf. Terry Thisse made a motion to add Mick Lehman (Treasurer) and Tim Petersen (President) to the finance committee, seconded by Eric Virkler. All present were in favor and motion carried.
- Mike Bradish made a motion to make Tim Petersen, Eric Virkler and Cheyenne authorized LCDC and Black Moose check signers, seconded by Tyler McDonald. All present were in favor and motion carried.

c) **Winter Design Challenge Application** – Osceola Outpost submitted a winter design challenge application to make some upgrades to their restaurant and county meal site. The board recommends funding the Osceola Outpost project at the \$1000 threshold and continue to market the remaining funds.

d) **Lyons Falls Mill Site Phase 5 Priority Work List** – With DANCs recommendation to utilized RPCI for the next phase, they have put together a priority work list for board approval. Check with the Village of Lyons Falls to see if they can assist with ARPA funds. Motion to approve the priority work list was made by Eric Virkler seconded by Jim Durkish. All present were in favor and motion carried.

Adjournment – A motion to adjourn was made at 9:22am by Eric Sunderhaft and seconded by Tyler McDonald. All present were in favor. Motion carried.

Respectfully submitted,



Eric Virkler  
LCDC Secretary